

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, January 27, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
William Smith, Chief of Police
Benjamin Ecord, Superintendent of Public Works
Stephan Hooke, Director, Communications Department
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to accept the minutes of the regular session of Wednesday, January 13, 2016, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to accept the minutes of the executive session of Wednesday, January 13, 2016, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

The Town Forest Committee will conduct a WINTER WALK in the Holbrook Town Forest on Saturday, February 13, 2016 from 1:00 – 3:00 pm.

Town Administrator Gordon reported that:

- The FY2016 tax rate was set today.
- The old meeting room on the main floor of the Town Hall is being renovated. The Historical quilt will be hung in that room, along with other historical displays, and the room will be known as the Heritage Room.
- About 7 ½ tons of paper, including old files and records, have been shredded by Shred King.
- An old, nonfunctioning, furnace has been removed from the Town Hall for scrap.
- He attended the Mass. Municipal Association annual conference.
- The Mass. Gaming Commission will be holding a public hearing on the proposed Brockton casino at the Holbrook Junior-Senior High at 4:00 pm on January 28th.
- He attended a Transportation Improvement Program (TIP) meeting with the Metropolitan Planning Organization (MPO). The Town has \$1.2 million available to renovate Union Street down to Centre Street, but the cost of the project is approximately \$1.6 million. Another project to go on the TIP is South Franklin Street, from Holbrook Square to Reeds Lane.
- A Town flag has been received to be hung in the Hall of Flags at the State House. The date is being coordinated with the Bureau of State Buildings.
- Committee updates were provided.

Although the utilities for the new school project will be underground, there is one pole needed for the project. The Selectmen, as the owners of Town property, must consent to the placement of the pole.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen, on behalf of the Town of Holbrook, consent to the construction, installation, repair, renewal and maintenance of Private PP Pole 23-1 and the related equipment, to be located at 245 South Franklin Street, as described in a License Agreement with Verizon New England Inc., dated 01/14/2016, and that the Chairman of the Board of Selectmen be authorized to execute the necessary documents

VOTE: 4:0

Mr. Moriarty asked that Holbrook Community Access and Media (H-CAM) be contacted and asked to invest in their equipment with the funding they already have available at this time.

Present: Police Officers Michael S. Eshner and Samuel A. Sterling
Police Chief William Smith described an incident that occurred on the evening of January 6, 2016 involving an individual with a knife. Officers Michael S. Eshner and Samuel A. Sterling responded, and neutralized the situation without anyone being harmed. The Board of Selectmen presented CERTIFICATES OF RECOGNITION for their professionalism in handling the situation.

Ms. Mary Clougher, the SOUTH SCHOOL CIVICS CLUB advisor, and numerous sixth-grade members of the Club came forward to speak about the Club's involvement with the Martin Richards Foundation, the Bulldogs Build Bridges project, the Peace One Day Organization, their work to have September 21, 2016 named World Peace Day, and the Sandy Hooke Promise Foundation. In response to so many violent acts occurring in society today, these students are working to make a positive impact by being the messengers and inspiration for peace and tolerance.

Superintendent Benjamin Ecord introduced Steve Olsen, from ENVIRONMENTAL PARTNERS GROUP, INC., to give the Board a status report on WATER ISSUES, including the Lake Holbrook dam, the standpipe on Sycamore Street, and the water mains. It is recommended that the dam, which has eroded, be replaced. Inspections are being done twice a year to monitor whether there is any further deterioration. It would cost an estimated \$1.8 million to replace it. The Sycamore Street standpipe was built in 1886, and has corroded. Work on it a few years ago has failed. The new repairs are estimated to cost \$450,000. Mr. Olsen advised that a mixing system should be installed also. The condition of the unlined cast iron water mains that still remain scattered around Town was discussed. Sediment has collected and narrowed the diameter of the inside of the mains, causing lower water pressure. Grants and/or borrowing will need to be considered, so that a plan can be put in place to correct these issues.

With the PreK – 12 school project under construction and a smaller temporary parking lot in place, the School Department submitted a Use of Facilities request to use the Sumner Field parking lot to park the cars of the faculty and students on March 1, 2016 during the presidential primary. A shuttle will transport the staff and students to the school.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to approve the application of the Holbrook Public Schools to use the Sumner parking lot from 6:15 am – 3:30 pm on March 1, 2016 for the use of the staff and students from the high school to keep the High School parking lot open for voters.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of January 27, 2016*

VOTE: 4:0

The contract for the \$100,000 FY2016 one time community action grant through the Department of Housing and Community Development was before the Board. The funds will be used to complete enhancements at the Town Hall and the Public Library.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, to authorize Town Administrator Timothy Gordon to serve as the Contractor's Contract Manager and signatory on behalf of the Town of Holbrook's 2016 Community Action Grant through the Department of Housing and Community Development (DHCD)

VOTE: 4:0

Mr. Moore indicated that the PERMANENT SCHOOL BUILDING COMMITTEE (PSBC) has discussed the appointment of Assistant Superintendent Julie Hamilton to the PRINCIPAL'S POSITION on the PSBC.

MOTION: By Mr. McGaughey, second by Mr. Moriarty, to appoint Julie Hamilton to the Principal's position on the Permanent School Building Committee, with a term to expire June 30, 2018

VOTE: 4:0

Under the Town By-Laws, the date for the ANNUAL TOWN MEETING must be set during the month of January.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen schedule the Annual Town Meeting on Wednesday, May 11, 2016, at 7:15 pm, in the Gymnasium at Holbrook Junior-Senior High School, 245 South Franklin Street

VOTE: 4:0

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen open the warrant for the Annual Town Meeting at 8:00 am on Monday, February 1, 2016, and close it at noon on Friday, April 1, 2016

VOTE: 4:0

Director Hooke reviewed an agreement negotiated with the TOWN OF WHITMAN for all emergency 911, Fire, and EMS DISPATCH SERVICES. Whitman services are currently on a part-time basis, and will be going full-time. The contract includes a 55% fee increase. Twenty-four hours of work will need to be covered each week with part-time employees. The call volume was used to arrive at the cost of the service. Because Holbrook is a regional system, \$90,000 additional funding will come from the state.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen vote to enter into an Agreement for an Intermunicipal Primary Fire Department Dispatch System Between the Town of Whitman, MA and the Town of Holbrook, MA, as presented, and authorize Chairman Matthew Moore to execute said agreement on behalf of the Town of Holbrook

VOTE: 4:0

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of January 27, 2016*

Chief Smith reviewed the crime statistics for the last year. The Chief is working toward the accreditation of the Police Department.

Mr. Ecord said there was an 8-inch water main break during a recent snowstorm. Letters will be going out to the residents in Phase V of the sewers (Spring Street area) indicating that they can hook up to the system.

ADJOURN:

MOTION: At 8:30 pm to adjourn the meeting

VOTE: 4:0

Daniel F. Moriarty, III, Clerk

Documents:

Whitman Dispatch agreement

DHCD community action grant contract

Use of Facilities form

Verizon License Agreement for pole

Certificates of Recognition

Water issues handouts

Minutes